

**BUSINESS TYPE:** 

Sole Proprietorship

Return Form to: National Oil & Gas P.O. Box 476 Bluffton, IN 46714

Email to: AR-TEAM@NATLOIL.COM

Corporation

# New Commercial Customer Form

Partnership

PROPANE/LP	UEL/HEATING OIL GA	AS/DIESEL	K1/MINERAL SPIRITS	OTHER	
BUSINESS NAME:					
BILLING ADDRESS:					
CITY:	STATE:	ZIP:	COUNTY:		
DELIVERY ADDRESS:					
CITY:	STATE:	ZIP:	COUNTY:		
FEDERAL ID #	#		_ IN BUSINESS SINCE (YEAR)		
PRIMARY CONTACT NAM	1E:				
PRIMARY PHONE:		EMAIL:			
BILLING CONTACT NAME	:				
BILLING PHONE:		EMAIL:			
Vould you like to receive	INVOICES and STATEMEN	<b>TS</b> via email (s)?	YES NO		
VALID EMAIL(S):					
	for our E-Commerce site, YES NO		you can view your invoices, stat	ements, past	
VALID EMAIL(S):					
	If your account sho				
tax-exempt form	with this completed for	<u>rm to prevent tax</u>	<u>ses from being charged on yo</u>	<u>ur invoices.</u>	
	NATIONAL	OIL & GAS OFFICE	USE ONLY!		
OUNT ID:		SALESPERSON:			
		DATE OF FIRST CALL:			
		DATE OF F	IRST CALL:		



## **Payment Options**

#### **Check:**

You can pay your invoices by check. **Checks should be made payable to National Oil & Gas.** To prevent delays and finance charges, checks should be mailed to our corporate office at:

National Oil & Gas P.O. Box 476 Bluffton, IN 46714

#### Cash:

You can also pay your invoices with cash. Cash payments can be **dropped off** at any of our offices located in Bluffton, IN, Fort Wayne, IN, Columbia City, IN, and Ney, OH. (See addresses below.)

### **EFT/ACH** (Direct withdrawal from bank account):

National Oil offers the option to pay invoices via EFT. The <u>invoice amount</u> will be pulled from your bank account on the <u>invoice due date</u>. Our invoices are typically NET 30, which means the funds will be pulled from your bank account 30 days from the date of delivery. If we have an email address on file, we will send you a notification a day before the funds will be pulled from your bank account. We simply need an EFT form completed and returned to us to get this feature added to your account.

#### **Credit Card:**

National Oil & Gas also accepts payment with a credit or debit card. All card payments are subject to a 2.5% convenience fee. To make a payment with a card, please use our payment portal on our website, <a href="mailto:natloil.com">natloil.com</a>, or scan the QR code with your smartphone camera to be taken directly to the credit card payment portal.



Corporate Office 2829 E SR 124 Bluffton, IN 46714 **FW Warehouse** 4149 Goshen Rd Fort Wayne, IN 46818

Columbia City Office 1609 US-30 BUS Columbia City, IN 46725 Ney Office 145 S Water St Ney, OH 43549

- A 1.5% finance charge will be applied to all <u>past-due balances</u> and <u>payments made</u> or <u>received</u>
   <u>late</u>. Payments must be received in <u>our Bluffton</u>, <u>IN office by the last business day of the</u>
   month.
- A \$50 fee will be charged to your account for any returned payment (NSF item).

PLEASE INCLUDE YOUR ACCOUNT NUMBER AND/OR INVOICE NUMBER WITH YOUR PAYMENT.
THANK YOU!